



ଝାରସୁଗୁଡ଼ା ପୌରପାଳିକା କାର୍ଯ୍ୟାଳୟ

Jharsuguda Municipality

ମଙ୍ଗଳବଜାର, ଝାରସୁଗୁଡ଼ା- ୭୬୮୨୦୧

Mangal Bazaar, Jharsuguda-768201

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L. No. 1891...../JM

Date : 14/05/2026

EXPRESSION OF INTEREST

Sealed Expression of Interest is invited from registered Women Self- Help Groups (WSHG) of Jharsuguda Municipality for operation and maintenance of 28 Nos of Community Toilets and Public Toilets (Zone A-14 Nos & Zone B-14 Nos) located at Jharsuguda Municipality area.

Interested WSHGs are requested to submit their application along with the application form, Financial Bid with copy of their group resolution and relevant experience documents, if any.

The sealed applications must reach the office of the Jharsuguda Municipality through Registered Post/Speed Post only on or before 28.05.2026 by 10:00 AM. The received bids shall be opened on the same day at 12:00 PM in the presence of the bidders or their authorized representatives.

The detailed Terms & Conditions, scope of work, eligibility criteria, and other related information are available in Jharsuguda Municipality website: <http://jharsugudamunicipality.in>.

The undersigned reserves the right to accept or reject any or all EOIs without assigning any reason thereof. The decision of the authority shall be final and binding on all concerned.


Executive Officer
Jharsuguda Municipality

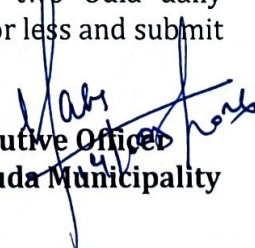
Memo No. 1892 JM/ Dt. 14/05/2026

Copy submitted to the Collector and District Magistrate, P.D. DUDA, Jharsuguda with a request to display the notice in their notice board for wide publication.


Executive Officer
Jharsuguda Municipality

Memo No. 1893 JM/ Dt. 14/05/2026

Copy submitted to the Deputy Director, I. & P.R. Department, Odisha, Bhubaneswar for publication of the above tender notice in two Odia daily newspapers for one day publication within a cost of Rs. 3000.00 or less and submit the bill after publication in duplicate for payment.


Executive Officer
Jharsuguda Municipality

Annexature-1

Project: Operation, Maintenance, and Management of Community & Public Toilets
Location: Jharsuguda Municipality (28 Locations across 2 Zones)

1. Introduction

Jharsuguda Municipality invites Expressions of Interest (EOI) from registered and eligible Women Self-Help Groups (WSHGs) for the comprehensive operation, maintenance, and management of Community Toilets (CTs) and Public Toilets (PTs). This initiative aims to empower local women while ensuring the highest standards of sanitation and hygiene for the citizens of Jharsuguda.

2. Scope of Work

The selected WSHGs will be responsible for 28 locations, divided into two administrative zones: Zone A (14 Locations) & Zone B (14 Locations).

The primary objective is to provide a clean, safe, and functional sanitation environment through community-led management.

3. Core Terms and Conditions (Category / Requirement / Standard)

- I. Operational Hours Mandatory operation from 6:00 AM to 9:00 PM daily.
- II. Service Frequency Must remain open 30 days a month without any breaks.
- III. Cleaning Standards Regular cleaning using high-quality disinfectants (Phenyl, Toilet Cleaner, bleach).
- IV. Asset Management Responsible for the safety and upkeep of all fixtures, pumps, and structures.
- V. Manpower (Zone A) Deployment of 11 personnel (Cleaners + Ward & Watch).
- VI. Manpower (Zone B) Deployment of 11 personnel (Cleaners + Ward & Watch).
- VII. Total Manpower 22 dedicated personnel across the municipality.
- VIII. Documentation Maintenance of a Feedback-cum-Complaint Register at every site.

4. Additional Management Protocols

To ensure long-term sustainability and user satisfaction, the following conditions are also applicable:

- I. **Utility Monitoring:** The WSHG must ensure 24/7 water availability and functional electricity. Any major plumbing or electrical failures must be reported to the Municipality within 2 hours.
- II. **Safety & Lighting:** Ensuring all internal and external lights are functional to provide a safe environment for women and children, especially during evening hours (6 PM – 9 PM).

- III. **Uniform & ID:** All engaged manpower must wear a designated apron/uniform and carry an ID card issued by the SHG/Municipality.
- IV. **Consumables Management:** The SHG is responsible for the timely procurement of cleaning agents, brooms, brushes, and air fresheners.
- V. **User Fee Management:** If applicable, user fees must be collected as per the rates approved by Jharsuguda Municipality, with transparent bookkeeping.
- VI. **Waste Disposal:** Sanitary waste must be disposed of scientifically using the provided incinerators or designated dustbins.

5. Eligibility & Submission

Interested WSHGs must submit their profile, including:

1. Registration Certificate of the SHG.
2. Bank Passbook copies (last 6 months' transactions).
3. Experience in community work or similar sanitation projects (if any).
4. List of Members proposed for the 22 manpower positions.

Note: Priority will be given to SHGs located within the respective wards of the toilet blocks to ensure local accountability and ease of commute.


Executive Officer
Jharsuguda Municipality

FINANCIAL BID OF ZONE- B

| Sl. No | Items | Labour rate | Day | Quoted Rate |
|--------|---|--------------------|-----|-------------|
| 1 | Zone A: 14 Nos of Toilets (CT& PT) | @ 472/- | 30 | |
| 2 | Total Labour engage | 11 | | |
| 3 | Cleaning Material like (Broom, Mug, Bucket, Toilet Cleaner, Acid) | 2000/ per toilet | | |
| 4 | WSHG's Profit | Not more than 7.5% | | |

President/Secretary
Signature with Seal of WSHGs


Executive Officer
Jharsuguda Municipality

FINANCIAL BID OF ZONE- A

| Sl. No | Items | Labour rate | Day | Quoted Rate |
|--------|---|--------------------|-----|-------------|
| 1 | Zone A: 14 Nos of Toilets (CT& PT) | @ 472/- | 30 | |
| 2 | Total Labour engage | 11 | | |
| 3 | Cleaning Material like (Broom, Mug, Bucket, Toilet Cleaner, Acid) | 2000/ per toilet | | |
| 4 | WSHG's Profit | Not more than 7.5% | | |

President/Secretary
Signature with Seal of WSHGs


Executive Officer
Jharsuguda Municipality